



Landrake & St Erney Parish Council

www.landrakeparishcouncil.gov.uk

Notice of the Public Meeting of the Parish Council

Members of the Public and the Press are invited to attend all Council meetings

(Public Bodies (Admission to Meetings) Act 1960)

Notice is hereby given that the Full Council meeting of Landrake with St. Erney Parish Council will be held-

Date: Tuesday 9th July 2024

Time: 7.00pm

Location: Sir Robert Geffery Memorial Hall.

To: Chairman & Parish Councillors

Chairman M. Gingell

Councillors. P. Barton, H. Cartledge-Clause, P. Hooper P. Mathers, D. Morris, N. Owen, R. Savery, K. Smeardon, S. Walker (Vice Chair).

You are hereby summoned to attend the above meeting to consider the items of business.

(LGA 1972 sch.12 para.10(2))

Councillors will be discussing all the items as listed on this Agenda.

The previous Minutes and any supporting documents relating to this Meeting are available for Landrake & St. Erney Parish Council at the website www.landrakeparishcouncil.gov.uk

Members of the Public are welcome to attend the Meeting and raise any questions relating to Agenda items. You may email questions to clerk@landrakeparishcouncil.gov.uk

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

If you have tested positive for Covid or have Covid symptoms please do not attend the Meeting.

AGENDA

1/2024 Chair's Welcome & Announcements

Welcome, introduction and Health & Safety housekeeping announcement,

Recording of Meetings – Please notify the Chair if you are intending to record this meeting.

2 To appoint a Vice Chair to serve to May 2025 (LGA 1972 sect.15 (i))

3 Public participation (Open Forum 15 to 30 minutes)

4 To receive Apologies for Absence and approve the reasons given (LGA 1972s.85 (1))

5 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this Agenda. Items A to C accord with the requirements of the Parish Council's Code of Conduct and Item D accords with the Localism Act 2011 s33(b-e). This does not preclude any later declarations.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to this Agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members must declare any gift or hospitality with a value more than £50.

D. Dispensations – Members to consider any written requests for dispensations.

6 To approve and sign as a correct record the draft Minutes of the Public Meeting of the Parish Council held on Tuesday 11th June 2024. (LGA 1972 sch.12,para 41(1))

7 Matters arising from the Minutes for report purposes only.

8 A Report from Cornwall Councillor Martin Worth

9 Finance

A Accounts for Payment.

Members are asked to note the following items of expenditure for the month of **July 2024**.

Payment schedule	09-Jul-24	Period 4
Payee	Description	Amount
Christopher Cook	Salary	346.84
HMRC	PAYE	86.60
Christopher Cook	Office allowance	83.33
CALC	Code of Conduct training fee	24.00
Tim Lamerton	Village maintenance	425.00
WesternWeb Limited	Website domain name renewal	96.00
Information Commissioner I.C.O.	Data Protection annual fee *	35.00
Unity Trust Bank	Service charge quarterly	18.00
	* Direct Debit payment	

All BACs payments today		1,114.77
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B Bank reconciliation and Earmarked Funds (EMF) balances at 9th July 2024

Unity Trust bank balance - £17,063 (includes £486 receipt for Christmas Lights)

Nationwide balance - £53,207 including June 2024 interest.

(EMF £28,207 & Sir Robert Geffery Hall £25,000)

Refer to Finance report at www.landrakeparishcouncil.gov.uk

10 Planning Application link <http://planning.cornwall.gov.uk/online-applications>

New Planning Applications – Three received

Application PA24/02194

Proposal Outline application with some matters (appearance, landscaping, layout and scale) reserved for construction of up to 10 houses (affordable led scheme)

Location Land to the East of Moor View New Road Saltash

Grid Ref 237871 / 60860

Application PA24/04607

Proposal Application for lawful Development Certificate for an existing Use for siting of 14 mobile homes (with extensions) and continued occupation for residential purposes

Location Coombe Lynher Landrake Saltash Cornwall

Grid Ref 236670 / 62665

Application PA24/03052

Proposal Single storey rear extension

Location 7 Geffery Close Landrake Saltash Cornwall

Grid Ref 237480 / 60645

Planning Application Decisions – None received

Planning Application – For information – One received

Application PA24/03147

Proposal Complete refurbishment and renovation of existing abandoned dwelling house without compliance of condition 2 of decision PA22/01845 dated 12/07/2022

Location The Barn Cuttivett Landrake Saltash

Grid Ref 236053 / 62369

Decision under 5-day Protocol – Decision awaited as at 9th July 2024

Planning Application received after Agenda has been issued – To be advised

- 11 Recreation Field – Cllr Gingell
- 12 Village playground and village maintenance – Cllr Gingell
- 13 Cornwall Area Partnership (CAPs) – Cllr Smeardon / Cllr Savery
- 14 A38 Trerulefoot to Carkeel Safety Project – Cllr Owen
- 15 Neighbourhood Development Plan – Cllr Walker
- 16 Clerk's items www.landrakeparishcouncil.gov.uk
- 17 Correspondence

17 (a) Thank you for your patience whilst I sought clarification and convened an internal meeting to discuss the situation.

As I confirmed when we spoke our contractors on site have been informed within the past half an hour to cease installation work, they will make the area safe before leaving. They will need to return to make good the ground but they will not be installing any equipment now or in the future.

My sincere apology for the upset this has created for you, councillors and the local community.

The work should not have commenced and the fact that it did was due to an error in our communication with a new contractor had recently come onboard. We will be reviewing the robustness of our communication with contractors to ensure a situation like this cannot reoccur.

I confirm that we will not be installing any telecoms equipment on School Road, Landrake, PL12 5DZ. Thank you for your email this morning and enabling a swift and clear resolution to be reached.

18 **Solomon Browne Room refurbishment & Roof repairs – Cllr Gingell**

19 **Date of next meeting.**

The next Meeting of the Council will be the **Public Meeting** on the 10th September 2024 at 7:00pm in the Sir Robert Geffery Memorial Hall (covid safe).

20 **Councillors rise - end of meeting**

Christopher Cook (CILCA) (PIALC)

Christopher Cook – Parish Clerk & RFO

24 Rashleigh Avenue Saltash PL12 4NS Tel 07523 005414

clerk@landrakeparishcouncil.gov.uk www.landrakeparishcouncil.gov.uk

Sir Robert Geffery Hall – Sole Trustees meeting.

Members are asked to remain in the Meeting for an update on the Sir Robert Geffery Hall.