



Landrake & St Erney Parish Council

www.landrakeparishcouncil.gov.uk

PUBLIC MEETING OF THE PARISH COUNCIL

Tuesday 11th June 2024

Present: Councillor Gingell (Chairman)

Councillors Barton, Cartledge-Claus, Hooper, Mathers, Owen, & Savery.

Also in attendance:

Christopher Cook - Parish Clerk & Responsible Financial Officer.

Martin Worth – County Councillor

Members of the public: **0**

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

Minutes 11th June 2024

234/2024 Chair's Welcome & Announcements

Cllr Gingell (Chairman) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules.

Social distancing and Covid-19 measures were observed, such as ventilation.

No one intended recording the meeting.

235 To appoint the Chairman & Vice Chair to serve to May 2025

Cllr Gingell was elected as Chair at the Annual Meeting of the Parish Council 14th May 2024 (Item 216 refers).

The election of a Vice Chair was deferred until the 9th July 2024.

Councillors **Resolved** to note.

236 Public participation



No residents in attendance.

237 To receive Apologies for Absence and approve the reasons given

Cllrs Morris, Smeardon & Walker (Vice Chair)

Councillors **Resolved** to note.

238 Declarations of Interest

Councillors **Resolved** that no Councillors declared pecuniary or non-pecuniary interests.

Councillors **Resolved** that no Councillors were liable for written Dispensations or Gifts.

239 To approve and sign as a correct record the draft Minutes of the Public Meeting of the Parish Council held on Tuesday 9th April 2024, the Annual Parish Meeting 9th May 2023, and the Public Meeting 14th May 2024 (LGA 1972 sch.12.para 41(1))

Minutes (draft) 9th April 2024 - Proposed Cllr Gingell (Chairman), seconded Cllr Barton.
5 agreed, 2 abstentions.

Minutes (draft) 9th May 2023 (APM) - Proposed Cllr Gingell (Chairman), seconded Cllr Barton.
5 agreed, 2 abstentions.

Minutes (draft) 14th May 2024 - Proposed Cllr Gingell (Chairman), seconded Cllr Barton.
5 agreed, 2 abstentions.

Councillors **Resolved** to approve all the draft Minutes.

240 Matters arising from the draft Minutes for report purposes only.

No matters arising.

241 A Report from Cornwall Councillor Martin Worth

Cllr Worth has been appointed as one of the 10 Cabinet Members supporting the 570,000 residents of Cornwall.

The appointment in Cornwall Council is from the 1st June 2024. The position works alongside the ongoing commitment to the division of Saltash Trematon & Landrake.

Cllr Worth remarked 'I am honoured to take up the cabinet Portfolio Holder for Customers role on behalf of all the residents of Cornwall. Living directly on the banks of the River Tamar, I join Cllr Linda Taylor and her cabinet to build on their achievements, by working hard and offering my experience in business & emerging technology, to the benefit of everyone'

To lead on budget and policy formulation and implementation in relation to



- Customer Services and Customer Experience
- Business Systems and digital strategy
- Digital inclusion
- Relationship with the voluntary and third sector
- Relationship with suppliers
- Corporate procurement and commercial services
- Facilities Management
- Governance and Assurance
- Celtic Sea Power

Some other responsibilities will change, but for SE Cornwall, Cllr Worth will retain the role of Joint-Chair of The Tamar Bridge and Torpoint Ferry Joint Committee during this critical time in negotiations with government on its future funding.

Councillors **Resolved** to note this report.

242 Finance

A Accounts for Payment June 2024

The Accounts for payment were proposed Cllr Barton, seconded Cllr Mathers. All agreed

The Chairman explained that in consultation with the RFO two payments were made under Delegated Authority as resolved to approve 14th May 2024 viz-

Biffen Internal Audit fee £180.00
ROSPA annual report £ 98.40

Councillors **Resolved** to approve payments for June and note the Delegated Authority action.

B Bank reconciliation and Earmarked Funds (EMF)

The Unity Trust bank balance was reported as **£18,178**
The Nationwide Earmarked Funds as **£52,831 (excluding June interest)**
EMF **£27,831** & Sir Robert Geffery Hall (SGR) **£25,000.00** total **£52,831**

Refer to Finance report at www.landrakeparishcouncil.gov.uk

Councillors **Resolved** to note.

243 Planning <http://planning.cornwall.gov.uk/online-applications>

New Planning Applications – None received



Planning Application Decisions – Two received

Application PA24/01659

Proposal Residential conversion and rear extension of part of the building

Location The Bullers Arms The Square Landrake Saltash

Grid Ref 237423 / 60561

DECISION – APPROVED 9th May 2024

Application PA24/02531

Proposal Works to trees within a Conservation Area – removal of a garden hedge

Location School House School Road Landrake Saltash Cornwall PL125EA

DECISION – APPROVED (decided not to make a TPO) 8th May 2024

Planning Application for Information – Two received

Application PA24/03147

Proposal Complete refurbishment and renovation of existing abandoned dwelling house without compliance of condition 2 of decision PA22/01845 dated 12/07/2022

Location The Barn Cattivett Landrake Saltash

Grid Ref 236053 / 62369

Decision under 5-day Protocol

Application PA24/02560

Proposal Extensions, installation of solar photovoltaic panels to roof and Internal alterations to village hall

Location Sir Robert Geffery Memorial Hall New Road Landrake Saltash

Grid Ref 237436 / 60632

Grant of Conditional Planning Permission dated 30th May 2024

Planning Applications received after Agenda published – None received

Councillors **Resolved** to note.



Cllrs Mathers & Walker (Vice Chair) plan a further meeting with the headteacher of the (SRG) School to consider extending the 25-year Lease on the Field.

Councillors **Resolved** to note.

245 Village Playground and village maintenance

Cllr Gingell (Chairman) stated that several playground equipment risks had been addressed following the annual play equipment inspection by ROSPA and minor repairs made.

Where some equipment, such as the Multiplay junior equipment required repainting, de-scaling, and attention to corroded areas, Cllr Gingell (Chairman) proposed that the Council address expenditure issues surrounding maintenance and repair of play equipment in early 2025.

Cllrs Mathers & Owen referred to the footpath in Pound Hill which required some maintenance work as 2 posts were missing and the area needed a spray and cut to control weeds etc. The additional work and expenditure generated would be met from the village maintenance budget. Emergency fence repair work was also required at Home Park. Cllr Gingell (Chairman) would address these matters with the Village maintenance team.

Councillors agreed that all public walkways in Landrake should remain open and well maintained as the walkways were still well used. It was suggested that a working committee involving residents of the Parish be established and the Parish Council would consider publishing this matter to seek volunteers.

Councillors **Resolved** to note.

246 Environmental Sustainability

Cllr Mathers proposed removing the Environmental Sustainability report for the foreseeable future as this Agenda item was often addressed under the Recreation Field report.

Councillors **Resolved** to note.

247 Cornwall Area Partnerships (CAPs)

The scheduled meeting for 4th June 2024 was postponed due to the General Election being called for the 4th July 2024.

Councillors **Resolved** to note.

248 Saltash Area Road Safety (SARS)

Cllr Worth stated that the (SARS) issues were now addressed under the (CAPs) umbrella.

Cllr Savery offered to support Cllr Smeardon to be the Parish Council's representative for (CAPs). Councillors thanked Cllr Savery.



Councillors **Resolved** to note.

249 A38 Trerulefoot to Carkeel Safety Project

Cllr Owen stated that he had nothing to add to his report 14th May 2024, although the result of the forthcoming General Election may slow current proposals for the A38 improvements.

Councillors **Resolved** to note.

250 Neighbourhood Development Plan (NDP)

No report.

251 Clerk's items

The Clerk presented updated versions of the following Policies-
Scheme of Delegation.

Model Publications Scheme

The External Audit report in connection with the Annual Governance Accounting Report has been completed with no finance items needing to be addressed

Cllr Gingell (Chairman) proposed, Cllr Mathers seconded adoption of the above Policies. All agreed.

Councillors **Resolved** to note and adopt both Policies which would be added to the website www.landrakeparishcouncil.gov.uk

252 Correspondence & Any other business

252 (a) Countywide 20mph Speed Limits – Phase 3 Cornwall Gateway

Cornwall Council have run a consultation to 7th June 2024 inviting submissions to the traffic consultation by emailing Infrastructure Design at traffic@cormacltd.co.uk

Several Residents of the Parish have submitted their comments, and the Parish Council received correspondence urging the Council (a) to take action, and (b) to consider adding the road up to Home Park off the A38 in the consultation process.

On behalf of the Parish Council, Cllr Gingell (Chairman) drafted a including the comments above and adding a further two sections to the proposals of the 20mph speed limits, namely, Pound Hill from the main road to the top of Pound Hill, and West Lane where there is currently a 40mph zone which after thirty metres increases to a 60mph limit.

The full consultation response from Cllr Gingell (Chairman) can be read in the agenda 11th June 2024 item 19 (c) or at www.landrakeparishcouncil.gov.uk

The Clerk forwarded the Councillors response to traffic@cormacltd.co.uk before the consultation period ended.



Councillors are seeking a site meeting at the bottom of Pound Hill to explain further the reasoning behind the request to include Pound Hill. The local Cormac Engineer is not interested in a site meeting whilst the consultation process is open and until the information has been reviewed. Therefore, the Clerk will contact enquiries@cornwallhighways.co.uk to seek a response.

252 (b) Cllrs Mathers & Savery made mention of recent tractor activity in the Village, particularly with night time activity and damage occasioned to third party property.

ACTION: Both Councillors will draft a letter to be presented to the Parish Council.

252 (c) The Project Manager for National Highways has written to the Parish Council concerning the Weather Station national renewal programme on the A38 Landrake site.

Councillors have no objection to the works proceeding subject to a site meeting with the Project Manager to address the verges on either side of Tideford Road which have flower beds on them.

ACTION: Clerk to arrange a site meeting

252 (d) Cllr Cartledge-Claus raised the issue of a long-grassed area and hedges in the curtilage of the Sir Robert Geffery School Lowertown, stating that the grass was attracting dog-fouling and that the hedge (which contained brambles) was impeding pedestrians using the pavement. Three pictures of the area concerned were provided.

ACTION: Clerk to write to the Headteacher of the (SRG) requesting that the grass and hedges are trimmed as soon as possible as part of the school's maintenance programme.

Councillors **Resolved** to note all matters.

253 Date of next meeting

The next Meeting of the Council will be the **Public Meeting** on Tuesday 9th July 2024 at 7:00pm in the Sir Robert Geffery Memorial Hall (covid safe).

The Parish Council would continue to follow any instructions from CALC concerning the COVID -19 situation in connection with forthcoming Public Meetings. The choice to meet face to face was now an option with safety guidelines applying.

Please refer to www.landrakeparishcouncil.gov.uk for further details.

254 End of meeting 20:45

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Signed (Chairman)

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Date



Sir Robert Geffery Hall – Sole Trustees meeting.

Cllr Gingell (Chairman) updated Councillors:

- The Cornwall Levelling Up Programme bid has been unsuccessful. The bid process for grant funding has been oversubscribed and the Hall Committee will not be able to apply for grant funding now.
- The Planning Application for solar panels to the (SBR) has been approved. Unfortunately, the application was too late for the grant funding bid mentioned above
- Further grant funding streams are being explored with the National Lottery etc, following a meeting with Transformation Cornwall funding enablers.
- The Lease assignment is awaited from Wellers Hedley Solicitors. Once received, it can be signed off.
- Review of sections of the (SBR) Project to take refurbishment plans in chunks due to cost restrictions and Hall funds. The £25,000 (SRG) (EMF) reserve amount will be transferred from Parish Council to the Hall Committee by the 27th August 2024.
- The Hall Committee Meeting is 13th June 2024
- Overall Hall finances are reduced due a fall in activities
- Hall hire charges etc will not be increased
- The chief project for consideration and completion is the Orangery which would join up all existing rooms. The estimate of these costs is approx. £40,000

Christopher Cook – Parish Clerk & RFO

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