



## Landrake & St Erney Parish Council

[www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)

### Notice of the Public Meeting of the Parish Council

Members of the Public and the Press are invited to attend all Council meetings

(Public Bodies (Admission to Meetings) Act 1960)

Notice is hereby given that the Full Council meeting of Landrake with St. Erney Parish Council will be held-

**Date:** Tuesday 21<sup>st</sup> October 2024

**Time:** 7.00pm

**Location:** Sir Robert Geffery Memorial Hall.

**To: Chairman & Parish Councillors**

Chairman M. Gingell

Councillors. P. Barton, H. Cartledge-Clause, P. Hooper P. Mathers, D. Morris, N. Owen, R. Savery, S. Walker (Vice Chair).

You are hereby summoned to attend the above meeting to consider the items of business.

(LGA 1972 sch.12 para.10(2))

Councillors will be discussing all the items as listed on this Agenda.

The previous Minutes and any supporting documents relating to this Meeting are available for Landrake & St. Erney Parish Council at the website [www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)

Members of the Public are welcome to attend the Meeting and raise any questions relating to Agenda items. You may email questions to [clerk@landrakeparishcouncil.gov.uk](mailto:clerk@landrakeparishcouncil.gov.uk)

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful to let the Clerk know of any plans to film or record so that any necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public.

If you have tested positive for Covid or have Covid symptoms please do not attend the Meeting.

## AGENDA

### 1/2024 Chair's Welcome & Announcements

Welcome, introduction and Health & Safety housekeeping announcement,

Recording of Meetings – Please notify the Chair if you are intending to record this meeting.

#### 2 Public participation (Open Forum 15 to 30 minutes)

#### 3 To receive Apologies for Absence and approve the reasons given (LGA 1972s.85 (1))

#### 4 Declarations of interest

Parish Councillors will be asked to make any declarations of interest in respect of items on this Agenda. Items A to C accord with the requirements of the Parish Council's Code of Conduct and Item D accords with the Localism Act 2011 s33(b-e). This does not preclude any later declarations.

A. Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests Form, relevant to this Agenda.

B. Non-registerable Interests – Members must declare non-pecuniary interests at the start of the meeting or whenever the interests become apparent.

C. Declaration of Gifts – Members must declare any gift or hospitality with a value more than £50.

D. Dispensations – Members to consider any written requests for dispensations.

#### 5 To approve and sign as a correct record the draft Minutes of the Public Meeting of the Parish Council held on Tuesday 10<sup>th</sup> September 2024. (LGA 1972 sch.12.para 41(1))

#### 6 Matters arising from the Minutes for report purposes only.

#### 7 A Report from Cornwall Councillor Martin Worth

#### 8 Finance

##### A Accounts for Payment.

Members are asked to note the following items of expenditure for the month of **Oct 2024**.

Payment schedule	21-Oct-24	Period 7
Payee	Description	Amount
Christopher Cook	Salary	346.84
HMRC	PAYE	86.60
Christopher Cook	Office allowance	83.33
Allin Bridgman	Hedge trimming maintenance *	174.00
Tim Lamerton	Village maintenance (Sept)	243.00
Unity Trust Bank	Quarterly Service Charge	18.00
B/T	Broadband service **	182.48
	** Direct Debit payment	
<b>All BACs payments today</b>		<b>1,134.25</b>

\* Chairman's delegated authority Allin Bridgman £174

**B Bank reconciliation and Earmarked Funds (EMF) balances at 21<sup>st</sup> Oct 2024**

**Unity Trust bank balance - £49,598**

The sum of £1,320 transferred from the Unity Trust Bank account to the Nationwide (EMF) Reserves account.

**Nationwide balance (EMF funds) = £29,998 including September 2024 interest.**

**The Sir Robert Geffery Hall reserve account £25,000** was transferred to the Landrake Parish Council Unity Trust Bank account 27<sup>th</sup> August 2024. The total Unity Bank Trust reconciliation account balance is £49,598

**Total receipts 2024 / 2025 £48,280 (Unity Trust) & £1,220 (Nationwide) including transfers.**

**MOTION** – that the Parish Council support the proposed expenditure towards the Solomon Browne Room refurbishment. Pump prime (SBR) funds by £5,000 using £2,000 of the Parish Council reserves from Account 1, and £3,000 of the (EMF) Reserves Fund by reducing the Traffic & Transport budget heading from £9,000 to £6,000.

**C. Budget & Precept 2025 / 2026 – review of Finance Committee recommendations.**

Refer to Finance report at [www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)

**9 Planning** Application link <http://planning.cornwall.gov.uk/online-applications>

**New Planning Applications – Two received**

**Application** PA24/04962

**Proposal** Listed building consent: replace conservatory roof with insulated slate/tile panels and increase size of door opening.

**Location** Penwyn Tideford Road Landrake Saltash

**Grid Ref** 237244 / 60470

**Application** PA24/05908

**Proposal** Proposed new front porch with erection of rear dormer

**Location** 3 Port View Terrace Tideford Road Landrake Saltash

**Grid Ref** 237337/ 60504

**Planning Application Decisions – Two received**

**Application** PA24/05463

**Proposal** Certificate of Lawfulness for proposed new gated vehicle entrance

**Location** DolbearePark Landrake Saltash PL12 5AF

**Decision – Approved 4<sup>th</sup> September 2024 (Granted CAADs, PIPs & LUs only)**

**Application** PA24/05857

**Proposal** Submission of details to discharge condition 4 in relation to  
Decision notice PA24/03147 dated 17.07.2024

**Location** The Barn Cuttivett Landrake Saltash Cornwall PL12 5AW

**Decision – Approved 10<sup>th</sup> September 2024 (S52/S106 and discharge of condition apps**

**Planning Application – For information – None received**

**Planning Application received after Agenda has been issued – To be advised**

**10 Recreation Field – Cllr Gingell**

**11 Village playground and village maintenance – Cllr Gingell**

**12 Cornwall Area Partnership (CAPs) – Cllr Savery**

**13 A38 Trerulefoot to Carkeel Safety Project – Cllr Owen**

**14 Neighbourhood Development Plan – Cllr Walker (Vice Chair)**

**15 Home Park – Cllr Savery**

**16 Markwell Farm – Cllrs Mathers & Savery**

**17 Chairman's items**

**(i) Christmas Lights and arrangements**

**(ii) Road closure Pound Hill to Dolbeare Caravan Park**

**18 Clerk's items [www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)**

**(i) Solomon Browne Room – execution of Deed granting a lease in legal title transferring the (SBR) owned by Landrake with St. Erney PC to the Trustees of the Sir Robert Geffery Memorial Hall charity, and execution of transfer of registered title document (TR1)**

**(ii) Meeting date changed from the 12<sup>th</sup> November to the 19<sup>th</sup> November 2024.**

**20 Correspondence**

**21 Date of next meeting.**

The next Meeting of the Council will be the **Public Meeting** on the **19<sup>th</sup> November 2024** at 7:00pm in the Sir Robert Geffery Memorial Hall (covid safe). The Meeting date has been changed from the 12<sup>th</sup> November 2024.

**22 Councillors rise - end of meeting**

*Christopher Cook (CILCA) (PIALC)*

*5<sup>th</sup> October 2024*

Christopher Cook – Parish Clerk & RFO  
24 Rashleigh Avenue Saltash PL12 4NS Tel 07523 005414  
[clerk@landrakeparishcouncil.gov.uk](mailto:clerk@landrakeparishcouncil.gov.uk) [www.landrakeparishcouncil.gov.uk](http://www.landrakeparishcouncil.gov.uk)

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**Sir Robert Geffery Hall – Sole Trustees meeting.**

**Members are asked to remain in the Meeting for an update on the Sir Robert Geffery Hall.**