



Landrake & St Erney Parish Council

www.landrakeparishcouncil.gov.uk

PUBLIC MEETING OF THE PARISH COUNCIL

Monday 21st October 2024

Present: Councillor Gingell (Chairman)

Councillors: Barton, Hooper, Morris, & Savery,

Also in attendance:

Christopher Cook - Parish Clerk & Responsible Financial Officer.

Members of the public: **2**

Members of the public were permitted to speak on each Agenda item for a period of 3 minutes. This meeting was advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, and members of the public. The public were advised that whilst every effort is taken to ensure that members of the public would not be filmed, it could not be guaranteed.

Minutes 21st October 2024

294/2024 Chair's Welcome & Announcements

Cllr Gingell (Chairman) welcomed residents to the Public Meeting of the Parish Council and delivered Health and Safety housekeeping rules.

Social distancing and Covid-19 measures were observed, such as ventilation.

No one intended recording the meeting.

295 Public participation

No public participation.

296 To receive Apologies for Absence and approve the reasons given

Cllrs Walker (Vice Chair) (holiday), Owen (illness), Cartledge-Claus (engagement), Mathers (absent) & Cllr Martin Worth (Chairman Landuph PC Meeting).

Councillors **Resolved** to note.

297 Declarations of Interest



Councillors **Resolved** that no Councillors declared pecuniary or non-pecuniary interests.

Councillors **Resolved** that no Councillors were liable for written Dispensations or Gifts.

298 To approve and sign as a correct record the draft Minutes of the Public Meeting of the Parish Council held on Tuesday 10th September 2024 (LGA 1972 sch.12.para 41(1))

Minutes (draft) 10th September 2024 - Proposed Cllr Barton, seconded Cllr Hooper.
5 agreed.

Councillors **Resolved** to approve all the draft Minutes.

299 Matters arising from the draft Minutes for report purposes only.

No matters arising.

300 A Report from Cornwall Councillor Martin Worth

Cllr Worth was unable to attend, Cllr Savery stated that she had attended a (CAPs) meeting at the Saltash Town Hall with Cllr Worth. Cllr Savery reaffirmed the update regarding bridge and tunnel improvement works adding

- A vehicle registration verification system is scheduled to be introduced at the Tamar Bridge tolls, the aim to improve traffic flow on the bridge.
- Adult education lessons in Saltash have greatly reduced in the number of subjects being offered.
- It was noted that Saltash has some of the most densely populated elderly residents in Cornwall and hence the number expected to attend Derriford hospital
- Air B&B accommodation is reducing in Cornwall due to the new fire regulations and other restrictions being imposed upon Air B&B owners.

Councillors **Resolved** to note this report.

301 Finance

A Accounts for Payment October 2024

The Accounts for payment were proposed Cllr Savery, seconded Cllr Barton.

All agreed and Councillors **Resolved** to approve the additional payment.

Councillors **Resolved** to approve payments for September.

B Bank reconciliation and Earmarked Funds (EMF)

Bank Balances were recorded as follows-



Unity Trust bank balance - **£49,598**

The sum of £1,320 transferred from the Unity Trust Bank account to the Nationwide (EMF) Reserves account.

Nationwide balance (EMF funds) = **£29,998** including September 2024 interest.

The Sir Robert Geffery Hall reserve account £25,000 was transferred to the Landrake Parish Council Unity Trust Bank account 27th August 2024. The total Unity Bank Trust reconciliation account balance is £49,598

Total receipts 2024 / 2025 **£48,280** (Unity Trust) & **£1,220** (Nationwide) including transfers.

A CIL (Levy) Neighbourhood payment receipt had been received from Cornwall Council in the sum of £437.50 in respect to Planning Application PA24/00603 Markwell Farm Barns.

MOTION – that the Parish Council support the proposed expenditure towards the Solomon Browne Room refurbishment. Pump prime (SBR) funds by **£5,000** using **£2,000** of the Parish Council reserves from Account 1, and **£3,000** of the (EMF) Reserves Fund by reducing the Traffic & Transport budget heading from **£9,000** to **£6,000**.

Cllr Morris proposed, Cllr Barton seconded approval of the Motion. All agreed.

Councillors **Resolved** to note all Finance balances and to **Approve** the Motion.

C Budget & Precept 2025 / 2026 – review of Finance Committee recommendations.

The Responsible Financial Officer (RFO) provided a summary and explanation of the proposed draft Budget and Precept for 2025 – 2026.

The Budget level for 2025 – 2026 was proposed at **£24,700** (approximately a 1% increase on the Budget from 2024 – 2025 set at £23,701)

Proposed Cllr Gingell (Chairman), seconded Cllr Barton. All agreed.

The Precept amount for 2025 – 2026 was proposed at **£23,000** (an increase of approximately 1% on the 2024 – 2025 Precept set at £21,144.

Proposed Cllr Gingell (Chairman), seconded Cllr Barton. All agreed.

Councillors **Resolved** to note the Earmarked Funds amounts and Asset Register sums insured. A **Motion** to approve the draft Budget figure of **£24,700** and the draft Precept figure of **£23,000** would be finalised at the Public Meeting 19th November 2024.

Refer to Finance reports at www.landrakeparishcouncil.gov.uk

Councillors **Resolved** to note and approve the draft Budget & Precept 2025 / 2026.



New Planning Applications – Two received

Application PA24/04962

Proposal Listed building consent: replace conservatory roof with insulated slate/tile panels and increase size of door opening.

Location Penwyn Tideford Road Landrake Saltash

Grid Ref 237244 / 60470

Councillors were satisfied with the non-material application amendment.

Cllr Gingell (Chairman) proposed, Cllr Barton seconded **support** for Planning Application PA24/04962. All agreed.

Application PA24/05908

Proposal Proposed new front porch with erection of rear dormer

Location 3 Port View Terrace Tideford Road Landrake Saltash

Grid Ref 237337/ 60504

Councillors considered that the development was not significant and had no further comment to add.

Cllr Gingell (Chairman) proposed, Cllr Barton seconded **support** for Planning Application PA24/05908. All agreed.

Planning Application Decisions – Two received

Application PA24/05463

Proposal Certificate of Lawfulness for proposed new gated vehicle entrance

Location DolbearePark Landrake Saltash PL12 5AF

Decision – Approved 4th September 2024 (Granted CAADs, PIPs & LUs only)

Application PA24/05857

Proposal Submission of details to discharge condition 4 in relation to Decision notice PA24/03147 dated 17.07.2024

Location The Barn Cuttivett Landrake Saltash Cornwall PL12 5AW

Decision – Approved 10th September 2024 (S52/S106 and discharge of condition apps)

Planning Application for Information – None received



Planning Applications received after Agenda published – None received

Councillors **Resolved** to note all Planning matters.

303 Recreation Field

The report previously provided by Cllr Mathers identifying projects listed below would be further promoted otherwise, Cllr Gingell (Chairman) stated that there was no further activity to report.

A few Parishioners had contacted the Parish Clerk and it was hoped that a Project steering group could be set up. Cllr Mathers would be involved but would expect a Resident to lead the steering group. Councillors approved of the formation of a Steering Group.

Councillors **Resolved** to note.

304 Village Playground and village maintenance

Cllr Gingell (Chairman) stated the playground equipment stanchions to the junior climbing frame were rusted and that a repaint using rust resistant paint would be effected to the equipment to extend the life of the frame and to ensure that it would be safe for use.

Councillors **Resolved** to note.

305 Cornwall Area Partnerships (CAPs)

See Item 300.

Councillors **Resolved** to note.

306 A38 Trerulefoot to Carkeel Safety Project

No report.

307 Neighbourhood Development Plan (NDP)

No report.

308 Home Park

Cllr Savery mentioned the area at Home Park which was being used as a parking space for contractors and that the area had extensive bramble growth which should be cleared.

Cllr Gingell (Chairman) stated that Allin Bridgman would be asked to trim back all bramble growth.

Councillors **Resolved** to note.



309 Markwell Farm

Cllr Mathers had provided further comments regarding tractor activity and the comments would be passed on to the Farmer concerned. Cllr Savery suggested that the safety aspects concerning tractor activity had improved.

ACTION: Clerk to submit a letter.

Councillors **Resolved** to note.

310 Chairman's items

Agenda items for the Public Meeting 21st October 2024

- Christmas Lights arrangements
- Road Closure Dolbeare

The Chairman and Cllr Morris confirmed that arrangements were in place to erect a Christmas Tree in the village 1st December 2024.

Councillors discussed the Dolbeare development and Contractor activity to install water and sewage pipes.

Residents expressed their concern and confusion over the road closure(s) notice questioning access for oil deliveries, emergency services and caring services. Cllr Morris mentioned the disruption to her business.

Cllr Worth (Cornwall Councillor) & Cllr Gingell (Chairman) were in discussions with CORMAC (Highways) and Contractors to ensure that disruption would be kept to a minimum during the contract works especially around Pound Hill which would see asphalt works to improve the area once works are complete.

Councillors **Resolved** to note.

311 Clerk's items

312 (a) Solomon Browne Room

The Clerk pointed out that the original Deed granting a lease in legal title transferring the (SBR) owned by Landrake with St Erney PC to the Trustees of the Sir Robert Geffery Memorial Hall charity, and the execution of the transfer of registered title document (TR1) had not been completed properly, and the Council awaited receiving amended documents to resign from Weller Hedley Solicitors, hopefully by the 19th November 2024.

312 (b)

The next Meeting of the Parish Council will take place on the 19th November 2024 (date moved from the 12th November 2024).



Councillors **Resolved** to note.

313 Correspondence & Any other business

No correspondence.

Councillors **Resolved** to note.

314 Date of next meeting

The next Meeting of the Council will be the **Public Meeting** on **Tuesday 19th November 2024** at 7:00pm in the Sir Robert Geffery Memorial Hall (covid safe).

The Public Meeting date has moved from the 12th November 2024

The Parish Council would continue to follow any instructions from CALC concerning the COVID -19 situation in connection with forthcoming Public Meetings. The choice to meet face to face was now an option with safety guidelines applying.

Please refer to www.landrakeparishcouncil.gov.uk for further details.

315 End of meeting 20:30

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Signed (Chairman)

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Date

Sir Robert Geffery Hall – Sole Trustees meeting.

Meeting deferred until 19th November 2024.

Christopher Cook – Parish Clerk & RFO

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